



# BENSHAM MANOR School

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Headteacher : Mrs Fiona Robinson MA NPQH

Deputy Headteacher: Mrs Kirstie Byrne B.Ed (Hons) NPQH

1st June 2020

Dear parent/carers

I hope that you are all keeping well.

I would like to introduce some online contact between pupils and their tutor/TA week beginning June 8<sup>th</sup>. This will be for pupils in Years 7, 8, 9,10 and Post 16 who are not currently attending school. This would give your child the opportunity to see and talk to the other pupils in their group as well as talking to their tutor and class TA.

We will be doing this via a product called Google Meet. Google Meet is free to use and is available via your child's school email address. If you are using a phone or tablet please download the Google Meet app, available for iOS and Android. If you are using a PC or Mac you may just need to allow Google Chrome to access your webcam and Microphone.



Your child's form tutor will email you by the end of Tuesday June 2nd with the date and time of the meeting. At the appointed day and time you will need to use this link to enable your child to join. The meeting is for your child only - please do not join in unless your child requires specific support.

Please ensure that your child is dressed appropriately (not in nightwear) and that the call does not take place in their bedroom. Behaviour standards are the same as when your child is at school. The tutor and TA will be monitoring all content and the meeting will be recorded for child protection purposes, however this recording will be removed afterwards.

Thank you in advance.

Yours sincerely,

Mrs Robinson



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**Communication Friendly**



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