



BENSHAM MANOR *School*

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10/5/21

Dear families,

I hope this letter finds you well.

I am writing to you because Monday the 17th of May is Parent/Carer evening.

You will be contacted by your child's form tutor to arrange a short appointment for next Monday afternoon/early evening. This will be a five minute appointment where your child's form tutor will give you a general update on how your child is doing and you will have the opportunity to ask any questions you have. You will not have the opportunity to speak to individual subject teachers.

Your child's tutor will email you an appointment time by Wednesday of this week.

This is only one way in which you are given updates about how your child is doing. The other ways are the Autumn term parent/carers evening, the EHCP review, the IEP document, predicted grades and the annual report.

You may also be contacted by the therapy team with an appointment if your child is seeing a therapist.

If you have any questions please contact your child's form tutor in the first instance.

Yours sincerely,

Fiona Robinson, Headteacher